



## Health and Safety Risk Assessment for Schools and Groups

GreenWood  
Y Felinheli  
Gwynedd LL56 4QN

**PLEASE NOTE: ALL CHILDREN ON SCHOOL/GROUP VISITS ARE REQUIRED TO BE UNDER THE CONTROL OF THEIR ADULT TEACHERS/SUPERVISORS, WHO ARE RESPONSIBLE FOR THEM AT ALL TIMES.**

**Date assessment carried out:** 05.05.01 by: Stephen Bristow  
**Date of last review:** 20.04.21 by: Nathaniel Anderson  
**Date of next review:** March 2021

**The site is split into 2 area categories:** A) Risks outside  
B) Risks inside the buildings  
C) Covid-19

### A) Risks to visitors - outside

1) LOCATION	TYPE OF HAZARD	RISK	SEVERITY
Playgrounds / Wild WEB	Fall/trip	Low	Low to medium

#### Existing preventive measures

Careful design of playgrounds/climbing structures and woodchip safety surfaces.  
All playgrounds have been installed by professional play companies to the relevant safety standards.  
All equipment is inspected regularly by GreenWood staff, and annually by independent consultants who provide 12 month ADIPS certification. Surfacing is with woodchip approved for playground use.

**Are preventive measures considered to be satisfactory?**

Yes.

2) LOCATION	TYPE OF HAZARD	RISK	SEVERITY
Paths	Fall/trip	Low	Low

**Existing preventive measures**

Regular top dressing of paths and repairs to surface and edges.

**Are preventive measures considered to be satisfactory?**

Yes.

3) LOCATION	TYPE OF HAZARD	RISK	SEVERITY
Boardwalks/steps	Fall/trip	Low	Low

**Existing preventive measures**

Wooden surface regularly inspected and repaired when necessary. Barriers between public and water kept in good repair. Non slip surfaces on steps and boardwalks kept in good repair.

**Are preventive measures considered to be satisfactory?**

Yes.

4) LOCATION	TYPE OF HAZARD	RISK	SEVERITY
Snowdon View	Fall	Very low	High

**Existing preventive measures**

1000mm barrier of timber fencing plus timber frame. Regular inspection of structure.

**Are preventive measures considered to be satisfactory?**

Yes.

5) LOCATION	TYPE OF HAZARD	RISK	SEVERITY
Archery	a) Arrow injury, broken bow	Low	Medium
	b) Bowstring hitting arm		

**Existing preventive measures**

a) One to one instruction with strict safety measures. Regular inspection of bows and arrows. Instructor present whenever activity is open and equipment locked away when activity closed.  
 b) One to one instruction with strict safety measures. Bracers used to give added protection when using wooden longbows. Particular instruction is given regarding how to hold the bow to avoid injury. Rangers instructed to refuse to let an individual shoot if he or she cannot hold the bow in the approved manner.

**Are preventive measures considered to be satisfactory?**

Yes.

6) LOCATION	TYPE OF HAZARD	RISK	SEVERITY
Great Green Run	Friction burn, joint injury	Low/medium	Low/medium

**Existing preventive measures**

Rules for use of slide are strictly implemented by supervisory staff. Slide management methods are monitored continuously. We have installed lane guides to keep sledges running straight. We have introduced adult lanes with slowing areas built into the lane to limit speed of larger users. Staff monitor variation in speeds during wet weather conditions. The supervisory staff are responsible for strict enforcement of these limits.

**Are preventive measures considered to be satisfactory?**

As far as is practical. Although very few users fall out of sledges, those that do may occasionally graze their skin – hence our preference for trousers and long sleeves, although we recognise that in hot weather many visitors will be wearing shorts/skirts/short sleeves. In practice we have very few friction burns.

7) LOCATION	TYPE OF HAZARD	RISK	SEVERITY
Log sawing	Cut by saw	Very low	Low/medium

**Existing preventive measures**

One to one supervision with strict rules of participation. Saw kept under supervision at all times.

**Are preventive measures considered to be satisfactory?**

Yes.

8) LOCATION	TYPE OF HAZARD	RISK	SEVERITY
Den building wood	Falling sticks	Low	Low/medium

**Existing preventive measures**

Only lightweight sticks are supplied for building dens. If larger poles are found in the area they are removed. A regular inspection has been implemented for this purpose. A standard test for maximum size of sticks is used, and any sticks larger than this are discarded.

**Are preventive measures considered to be satisfactory?**

Generally, yes. However, some visitors (usually adults) go further afield to find logs for ridgepoles and these are potentially dangerous if they fall.

9) LOCATION	TYPE OF HAZARD	RISK	SEVERITY
Entrance/car parks	Moving vehicle	Low	Low/medium

**Existing preventive measures**

Reasonably good visibility at entrance, car park with no major danger points. Local authority signs to reduce road speed of vehicles, and road markings to demarcate pedestrian areas. Large warning signs on both sides of the road. Arrival procedure sent with booking.

**Are preventive measures considered to be satisfactory?**

Yes.

<b>10) LOCATION</b>	<b>TYPE OF HAZARD</b>	<b>RISK</b>	<b>SEVERITY</b>
Livestock	Injury from pecks and scratches, infection from bacteria	Low	Low

**Existing preventive measures**

The site has a local wild cat that we feed. The cat is friendly to those it is familiar with but does not allow anyone to touch it. It is rarely seen during operational hours whilst visitors are on the park. It will run away from strangers and has not been known to attack anyone. First aid is available on site if an incident occurred.

**Are preventive measures considered to be satisfactory?**

Yes.

<b>11) LOCATION</b>	<b>TYPE OF HAZARD</b>	<b>RISK</b>	<b>SEVERITY</b>
Mini-tractors	Being hit by moving Tractor.	Low	Low

**Existing preventive measures**

Signs to warn parents/adults in charge of groups not to let children run onto the driving area to get to an empty tractor. At busy times, a member of staff supervises the activity.

**Are preventive measures considered to be satisfactory?**

Yes.

<b>12) LOCATION</b>	<b>TYPE OF HAZARD</b>	<b>RISK</b>	<b>SEVERITY</b>
Stilt walking	Falling and hitting an obstacle.	Low	Medium

**Existing preventive measures**

Stilt walking arena is free from obstacles and has a soft surface of woodchip.

**Are preventive measures considered to be satisfactory?**

Yes.

<b>13) LOCATION</b>	<b>TYPE OF HAZARD</b>	<b>RISK</b>	<b>SEVERITY</b>
Outdoors/woods	Wasp or bee sting.	Low	Medium

**Existing preventive measures**

Wasp nests destroyed as and when found. Public access denied to beehive entrance at rear of building. First Aid treatment available.

**Are preventive measures considered to be satisfactory?**

Yes.

14) LOCATION	TYPE OF HAZARD	RISK	SEVERITY
Enchanted River Ride	1.Falling out of boat	Low	Low
	2.Loss of possessions in water	Low	Low

**Existing preventive measures**

1. Everyone using a boat is given clear instructions to stay seated at all times and to keep the boat balanced. Following these simple instructions will ensure a safe trip round the course. They are also advised not to rest hands on the sides of the boat in case fingers get caught between the boat and the side wall of the channel. Boats are held still by staff while people board and disembark.
2. Minimum age of 10 to ride without an adult but must always have a minimum capacity of 2
3. Visitors advised by signs that all possessions/equipment are taken on boats at their own risk.

**Are preventive measures considered to be satisfactory?**

Yes.

15) LOCATION	TYPE OF HAZARD	RISK	SEVERITY
Toddlers’ Village/Sand pits	1. Contaminated sand	Low	Low
	2. Slips and trips		

**Existing preventive measures**

1. Sand is raked and visually inspected every morning. Any sand contaminated by foreign bodies is removed and replaced. Play area is designed to minimize risks for young children, aged 2-4 years.

**Are preventive measures considered to be satisfactory?**

Yes

16) LOCATION	TYPE OF HAZARD	RISK	SEVERITY
Forest Theatre	1. Falling in seating area.	Low	Low
	2. Accident while taking part in interactive show.	Low	Low
	3. Wooden seating, fire risk.	Low	Low
	4. PA system, electrical fire.	Low	Low

**Existing preventive measures**

1. Children are required to be supervised whilst in the Forest Theatre.
2. All performers are required to adhere to a strict code of conduct designed to protect children.

3. The Forest Theatre is a designated 'No Smoking' area.
4. Fire extinguisher available to deal with electrical fires.

**Are preventive measures considered to be satisfactory?**

Yes.

17) LOCATION	TYPE OF HAZARD	RISK	SEVERITY
Green Dragon	1. Fall from car/platform	Low	High
Family Roller Coaster	2. Colliding with obstruction	Low	Medium/High

**Existing preventive measures**

Lap bars fitted and locked, clear instructions given, platform gates kept locked and entry only permitted under direction of staff. Coaster & Track checked every morning for any obstructions (on track itself or overhanging) which are removed prior to opening. Metal guard fitted to unload area.

**Are preventive measures considered to be satisfactory?**

Yes.

18) LOCATION	TYPE OF HAZARD	RISK	SEVERITY
TreeTop Towers	Falls, friction burns	Low	Low/medium

**Existing preventive measures**

Facility is kept in good condition and regularly inspected. Parents and Guardians of small children are required to keep a careful watch over them.

**Are preventive measures considered to be satisfactory?**

Yes

19) LOCATION	TYPE OF HAZARD	RISK	SEVERITY
Dragon Maze	Slipping from boardwalk	Low	Low

**Existing preventive measures**

Slip resistant surface added to boardwalk to minimize risks

**Are preventive measures considered to be satisfactory?**

Yes

20) LOCATION	TYPE OF HAZARD	RISK	SEVERITY
Sand diggers	Being hit by digger arm	Low	Medium/high

**Existing preventive measures**

Active arms of diggers fenced off, warning signs erected

**Are preventive measures considered to be satisfactory?**

Yes

21) LOCATION	TYPE OF HAZARD	RISK	SEVERITY
Giant Jumper	Colliding with barrier or with other jumpers Twisting ankle or other joint	Medium	Low

**Existing preventive measures**

Supervision at all times when in use. Number limited to 15 at a time. No boisterous behavior allowed. No excessively high jumps or flips allowed. Under 12s only. Any jumping activity carries the risk of ankle/knee injury. These are rare but the risk cannot be eliminated.

**Are preventive measures considered to be satisfactory?**

Yes

22) LOCATION	TYPE OF HAZARD	RISK	SEVERITY
Bare Foot Trail	Injury to foot Fall	Medium	Low

**Existing preventive measures**

Signs to tell visitors to walk slowly round trail. Regular checking of trail surfaces to ensure they are free of dangerous items, sharp stones, etc. Periodic supervision to prevent boisterous activity.

**Are preventive measures considered to be satisfactory?** Yes

23) LOCATION	TYPE OF HAZARD	RISK	SEVERITY
Moon Karts	Colliding with barrier or other Kart Scraping foot on ground	Medium	Low

**Existing preventive measures**

One-way track so all Karts go in same direction, supervision when busy, high barriers to prevent overturning. Instructions to keep feet on pedals at all times.

**Are preventive measures considered to be satisfactory?** Yes

24) LOCATION	TYPE OF HAZARD	RISK	SEVERITY
Zipadeedoodah –mini zip wires.	Fall or Collision with seat/post.	Low	Low to medium

**Existing preventive measures**

Foam Padding added to all posts/trees in area. Surfacing is with woodchip approved for playground use. Signage to minimise overzealous use and request adult supervision of children. ADIPS certification.

**Are preventive measures considered to be satisfactory?**



Yes.

<b>25) LOCATION</b>	<b>TYPE OF HAZARD</b>	<b>RISK</b>	<b>SEVERITY</b>
Solar Splash	Fall from height	Low	High
- boat ride	Collision with end barrier	Low	Low
	Getting stuck in tube	Low	Low

**Existing preventive measures**

Railings on stairs and tower meet/exceed the required British Standard. Annual ADIPS inspections. Foam padding added to end of run to prevent injury if boat reaches end. Enforcement of height and weight criteria to ensure all riders are within designated limits. Strict control of visitor misbehaviour.

**Are preventive measures considered to be satisfactory?**

Yes.

<b>26) LOCATION</b>	<b>TYPE OF HAZARD</b>	<b>RISK</b>	<b>SEVERITY</b>
Woodland Rovers	Colliding with barrier or other vehicle. Vehicle overturning.	Medium	Low

**Existing preventive measures**

One way track so all vehicles go in same direction, vehicles supervised around track, barriers to prevent overturning. Speed restricted. Instructions given prior to start and en route. Enforcement of minimum and maximum height restrictions.

**Are preventive measures considered to be satisfactory?** Yes

<b>18) LOCATION</b>	<b>TYPE OF HAZARD</b>	<b>RISK</b>	<b>SEVERITY</b>
Tunnel Warren	Falls, friction burns	Low	Low/medium

**Existing preventive measures**

Facility is kept in good condition and regularly inspected. Parents of small children are required to keep a careful watch over their offspring.

**Are preventive measures considered to be satisfactory?**

Yes

<b>18) LOCATION</b>	<b>TYPE OF HAZARD</b>	<b>RISK</b>	<b>SEVERITY</b>
Giant Quest	Falls, friction burns	Low	Low/medium

**Existing preventive measures**

Facility is kept in good condition and regularly inspected. Parents of small children are required to keep a careful watch over their offspring.

**Are preventive measures considered to be satisfactory?**

Yes

## **B) Risks to visitors - inside the buildings**

<b>27) LOCATION</b>	<b>TYPE OF HAZARD</b>	<b>RISK</b>	<b>SEVERITY</b>
Play barns	Various – play equipment	Low	Low

### **Existing preventive measures**

Equipment kept in good condition and regularly inspected.

Parents of small children are expected to keep a careful watch over their offspring.

The LittleForest PlayBarn is designed for Under 4s and parents are expected to be continuously watchful of these very small children. CCTV.

**Are preventive measures considered to be satisfactory?**

Yes.

<b>28) LOCATION</b>	<b>TYPE OF HAZARD</b>	<b>RISK</b>	<b>SEVERITY</b>
Café/Snack Bars	Scald/burn from hot drinks/food	Low	Low/medium

### **Existing preventive measures**

Staff trained to avoid small children when carrying hot drinks/soup, and to place such items away from little hands.

**Are preventive measures considered to be satisfactory?**

Yes.

<b>29) LOCATION</b>	<b>TYPE OF HAZARD</b>	<b>RISK</b>	<b>SEVERITY</b>
Indoor Play	Trips and falls, head bump on play structures	Low	Low

### **Existing preventive measures**

The Enchanted Wood Barn has one unit for children up to 1.2m tall and one for toddlers. These are supervised at busy times but adults are expected to be responsible for their children at all times

Equipment is inspected regularly and maintained at a high standard so that risks are minimized.

**Are preventive measures considered to be satisfactory?**

Yes

### 30) EVACUATION PROCEDURE

In the event of either a building or a whole/partial site evacuation being necessary, school/group leaders will be informed of the relevant procedure by management.

### 31) DBS CHECKS FOR STAFF

GreenWood complies with current legislation regarding the need for DBS checks for staff.

### 32) PARK DEVELOPMENT.

In the event of any development work being undertaken on the park all areas will be barriered as necessary. Vehicle movements will be controlled and works will be subject to a separate Risk Assessment.

## C) Risks to visitors – Covid-19

33) LOCATION	TYPE OF HAZARD	RISK	SEVERITY
Outside	Covid-19 – Activities Covid-19 – Playground	Low	High

#### Existing preventive measures

Equipment kept is cleaned between each use.

All staff wear masks at all times.

Social distancing operations in place for each activity.

Social distancing markers in place in queues (Yellow tape attached to barriers)

Multiple hand sanitising stations located around park and activities.

Barefoot trail is currently just a trail and does not require removal of shoes

Externally reviewed and accredited on our Covid-19 procedures

#### Are preventive measures considered to be satisfactory?

Yes.

34) LOCATION	TYPE OF HAZARD	RISK	SEVERITY
Indoors	Covid-19	Low	High

#### Existing preventive measures

If items are touched but not bought they are placed in storage and cleaned before put on shelf

All guests 12+ to wear masks

All staff wear masks

2m distanced queue in place

One-way system introduced around shop

Hand sanitising station at shop entrance

Separate entrance and exit to shop

Externally reviewed and accredited on our Covid-19 procedures

Play barns and indoor play is closed

Indoor Café is closed

**Are preventive measures considered to be satisfactory?**

Yes.